

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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## MINUTES SPECIAL BOARD OF DIRECTORS MEETING June 25, 2003

### **CALL SPECIAL MEETING TO ORDER:**

The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order at 1:02 p.m. by Board President Bill Katke.

### **ROLL CALL:**

Attending Directors were: President Bill Katke, Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Laura Stein, and Board Member Shawn McGraw.

Attending Staff was: District Administrator Gina Holmes.

### **GENERAL PUBLIC PARTICIPATION:**

There were no speakers from the public.

### **ACTION AGENDA**

#### **1. Consideration of Amendment to Resolution Approving 2003-2004 Fiscal Year General Operating Budget for Sewer Authority Mid-Coastside.**

Director Shawn McGraw gave the GSD Board a report on the Sewer Authority Mid-Coastside Board meeting that was held on June 23, 2003. At that meeting, GSD Representatives Director McGraw and Director Leonard Woren informed the SAM Board that the Granada Sanitary District Board of Directors had approved the entire SAM FY 2003-04 Collection Budget, but had not approved the capital budget for treatment in the SAM FY 2003-04 General Budget. The SAM Board discussed whether or not the GSD had followed the provisions of the Joint Powers Agreement (JPA) when the GSD Board did not approve the SAM FY 2003-04 Budget in its entirety.

Following Director McGraw's report, the GSD Board discussed the JPA member agencies ability to oversee SAM capital projects. The Board briefly reviewed JPA Section V, "Budgets and Payments."

After some discussion about future plans for reviewing and approving SAM capital projects, the Board determined that they would approve the amended resolution accepting the entire General Operations budget, but wanted the Sewer Authority Mid-Coastside Director to know that it was doing so under protest.

The Board of Directors further agreed that District Counsel Jonathan Wittwer would compose a letter to the SAM Director clarifying the GSD Board's objections and their

concern that the JPA Budget and Payment provisions had not been followed, and stating that they would not approve a future SAM FY budget if the JPA conditions were not followed. They directed that District Counsel Wittwer's draft letter be agendized for the July 17, 2003 regular GSD meeting agenda, and it be read thereafter at the July 28 Sewer Authority Mid-Coastside Board meeting.

**Director Woren moved to adopt the Amended Resolution Approving Fiscal Year 2003/04 General Operations Budget for Sewer Authority Mid-Coastside provided that a follow-up letter is sent to the Sewer Authority Mid-Coastside expressing the Board's protest that the Joint Powers Agreement Budget and Payment provisions were not followed. (Woren/McGraw). Approved 3-2, Katke and Stein opposed (Res. 2003-005).**

**ADJOURN SPECIAL MEETING**

The special meeting was adjourned at 1:40 p.m.

SUBMITTED BY:

APPROVED BY:

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Gina Holmes, District Administrator

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Fran Pollard, Board Secretary

Date Approved: July 17, 2003